

**MINUTES OF OUTDOOR BROOKE PARISH COUNCIL HELD AT 7.30PM ON MONDAY 13TH
JULY 2020 AT BROOKE PLAYING FIELDS**

This meeting took place during the Covid 19 Pandemic and therefore took place outdoors with Councillors and members of the public providing their own seating and maintaining a distance of 2 metres from each other in line with Government guidelines.

Present: Mr Harrison (Acting-Chair), Mr Spinks, Mr Pitelen, Mr Tobin, Mr Gibson, Mrs Jones, Mr Barmby and Mr Long

In Attendance: 1 member of the public and Jo Andrews (Clerk)

Absent: Mr Fuller (District Councillor)

1. Apologies:

Apologies were received from Mrs Beardsell and Mr Stone (County Councillor)

2. Declarations of Interest:

Mr Tobin and Mr Long declared an interest in item 4.1 on the agenda regarding application number 2020/0561.

3. Minutes of meeting 2nd March 2020:

The minutes had been previously circulated to all Councillors, they were agreed to be a true record and duly signed by Mr Harrison.

4. Planning:

4.1 New and amended planning applications.

2020/0464 and 2020/0465 – proposed demolition and rebuild of rear extension, new single storey extensions to north and north west, conversion of former stables to function room, new build six bedroom guest accommodation to rear garden at The Kings Head public house, 6 Norwich Road.

This application was considered between meetings and recommended for approval.

2020/0561 – Proposed erection of detached garage to front of dwelling at 33, Norwich Road.

This application was considered between meetings and recommended for approval.

2020/0614 – Proposed single storey rear extension (resubmission of 2019/2084) to 26, Norwich Road.

This application was considered between meetings and recommended for approval.

2020/0333 – Proposed extension to Brooke House to provide an additional 26 bedroom care facility with associated ancillary uses, highway and landscape works.

This amended application was considered between meetings and recommended for refusal with the following comments:

The proposal-

1. Would result in overlooking the of no.1 & 2 The Coach House.
2. Is out of character.
3. Overshadows nos. 1 & 2. and upstairs windows look into no 2.
4. There could well be an impact on the ecology of the area.
5. There will be considerable disturbance and the rear track is not suitable for heavy construction traffic.
6. The proposed road works are unacceptable and completely OTT. We have just had the Village Sign refurbished and it and the triangle are an essential part of the Meres and the Village.
7. We understand there have been problems with drainage in the past and doubt that the existing drains can cope.

2020/0714 – Proposed engineering works for the creation of a drainage swale relating to planning approval 2014/2041 at former site of 49, High Green.

This application was considered between meetings and the majority view was to recommend approval.

2020/0508 – Proposed single storey rear extension, including log burner flue to 7, St Peters Road.

This application was considered between meetings and recommended for approval.

2020/0906 – Proposed erection of 1 horse stable (to include 5 sections) and 1 store area/toilet building at Wood Farm, High Green

This application was considered between meetings and recommended for approval.

5. Finance:

5.1 Clerk's financial statement

The Clerk's financial statement was circulated.

11.2 Cheques to be authorised

There were no cheques to be authorised but the following cheques had been authorised and signed between meetings:

£655.60	Clinks Care Farm	Grounds maintenance 2019/20 season
£74.99	J Andrews	Replacement printer
£249.69	NALC	Annual subs
£455.68	BHIB	Parish Council insurance

£255.00	D Laskey	Grass cutting (March)
£255.00	D Laskey	Grass cutting (April)
£255.00	D Laskey	Grass cutting (May)
£255.00	D Laskey	Grass cutting (June)
£200.00	E G Law	Solicitors costs re land registry

6. Annual audit:

The Clerk reported that Maurice Land had carried out the internal audit and confirmed that all internal controls had been carried out correcting in the 2019/20 financial year. The Clerk had filled out the Annual Governance and Accountability Return 2019/20 (AGAR) and scanned it to all Councillors prior to the meeting for their consideration. All Councillors agreed that it had been completed correctly. The Clerk read out the Annual Governance Statement and all Councillors agreed with the 9 statements listed. The Clerk and the Chairman signed the AGAR accordingly. The Clerk will submit the AGAR and display the Notice of Public Rights on the noticeboards and on the website.

Due to the current Covid 19 Pandemic, the situation regarding public gatherings is constantly changing. It was agreed that the date of the next meeting should be set for 7th September but the venue would be decided nearer the time. Details will be advertised on the website and on the noticeboards.

There being no further business, the meeting closed at 8.00pm