

BROOKE PARISH COUNCIL

You are hereby summoned to attend the Annual meeting of Brooke Parish Council at the Methodist Hall on Monday 17th October 2016

J Andrews

Clerk to the Parish Council

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

3. MINUTES OF MEETING 5TH SEPTEMBER 2016

4. MATTERS ARISING FROM MEETING 5TH SEPTEMBER 2016

4.1 Village sign design prize

5. SCHOOL GOVERNOR REPORT

6. PLANNING

6.1 New and amended planning applications, including: 2016/2264 – Field House, Littlebeck Lane
2016/2198 – Highfield Stables, Highfield Lane
2016/2188 – 62 High Green
2016/2310 – 32 Brecon Road

7. PUBLIC SPACES

7.1 Grass cutting

7.2 Finger signs

7.3 Notice boards

7.4 Bus stop

8. FINANCE

8.1 Cheques to be authorised

£10.00 - Brooke Methodist Church – hall hire
£150.00 – Mazars – Audit fee
£996.00 - J & M Townsend – water filter (VHC)
£450.00 - J & M Townsend – water heater (VHC)
£500.00 - South Norfolk Players
£79.74 – J Andrews – office expenses
£50.00 – Liz Powell – reimbursement of vouchers

8.2 Clerk's financial statement

8.3 Presentation of Barclays statements

8.2 Tennis Club grant request

9. PARISH COUNCIL ADMINISTRATION

9.1 Annual audit

9.2 Financial regulations

9.3 Co-option of new Councillor

9.4 Future meeting dates

9.5 Projector

10. COUNTY AND DISTRICT COUNCILLORS REPORTS

11. PARISH FOOTPATHS AND HIGHWAY MATTERS

12. CORRESPONDENCE

13. ITEMS FOR AGENDA OF NEXT MEETING