

**MINUTES OF BROOKE PARISH COUNCIL MEETING HELD AT BROOKE METHODIST HALL ON
MONDAY 11TH APRIL 2022 AT 7.30PM**

Present: Mr Spinks (Acting-Chairman), Mrs Beardsell, Mr Pitelen, Mr Tobin, Mrs Hannah, Mrs Jones and Mrs Brown.

In attendance: The Clerk and Mr Fuller (District Councillor) and 1 member of the public.

1. Apologies for absence:

Apologies were received from Mrs Mason-Billig (County Councillor)

2. Declarations of interest:

Mr Pitelen declared an interest in agenda item 5.1 regarding application number 2022/0442.

3. Minutes of meeting 28th February 2022:

The minutes had been previously circulated and were agreed to be a true record of the meeting. The minutes were signed by the Acting-Chairman accordingly.

4. Matters arising from meeting 28th February 2022:

4.1 Asset of Community Value

Mrs Beardsell reported that she had not yet been able to submit the necessary forms to register the end of the mere as an AoCV. The Chairman queried why she was not registering the triangle with the finger signs on it as this was the land under threat of removal as part of the care home planning application. Mrs Brown offered to liaise with Mrs Beardsell to determine what can be registered.

4.2 Queens Jubilee

Since the last meeting, the Clerk had spoken to Mr Mears on the Village Hall Committee to establish what if anything was being done about Jubilee celebrations. Mr Mears confirmed that the South Norfolk Players are putting on a play on the week of the Jubilee and had hired the hall accordingly. They were not doing anything specifically for the Jubilee but were happy to co-ordinate with the PPC if they were going to do anything. The Church are putting on some events and some residents are having street parties. A member of the public, Mrs Hoare of 1, The Street offered her garden as a venue for an event. The Clerk thanked her for her offer but pointed out the venue is not the problem; it is more of a matter of willing volunteers to organise something. The Clerk had looked into claiming the £200 grant offered by SNDC for jubilee events but the form required specific details about the date, venue, nature and organisers of the event so she was unable to submit a claim. She will forward Mr Spinks details of what is required and he will liaise with Mr Ash.

4.3 Meres path

The Clerk will look up who originally installed the meres path and how much it cost and forward it to Mr Tobin.

4.4 Trees

Mr Pitelen had obtained a quote from S Raney Tree Services for the various tree works needed and discussed at the previous meeting. The quote had been emailed to all Councillors for approval and subsequently accepted at a cost of £900.00.

4.5 Benches

The new benches are all in place and look great. Mr Tobin still has 4 in storage ready for installation when sites are agreed. It had previously been agreed that 2 of them would go between the litter bins on the Norwich Road lay-by pending permission from Highways. Mrs Mason-Billig was looking into that so the Clerk will chase her.

4.6 Land registration

The forms to register the Brecon Road amenity area under adverse possession has been sent and are with Land Registry. Mr Spinks agreed to chase Mr Greig from E G Law who are dealing for us. Mr Harrison is still dealing with registration of the squash club. Mrs Brown offered to take it over from him. Mr Pitelen will speak to Mr Harrison. Mr Fuller advised that it would be best if one of the other sports clubs in the village ran it such as the Tennis or cricket club.

4.7 Squash Club

Mr Harrison is still dealing with registration of the squash club. Mrs Brown offered to take it over from him. Mr Pitelen will speak to Mr Harrison. Mr Fuller advised that it would be best if one of the other sports clubs in the village ran it such as the Tennis or cricket club.

4.8 Councillor vacancies

Councillors will continue to try and recruit new Councillors. Mr Spinks will put a notice on the Facebook noticeboard advertising the vacant positions.

5. Planning:

5.1 New and amended planning applications:

The following applications were considered and responded to between meetings:

2022/0442 – Proposed internal and external works including blocking in 3 existing windows and opening up 1 existing part blocked in window, block in internal doorway and remove 1st floor partitions to insert new partition to 10, High Green.

There were no objections to the proposal.

2022/0469 – Proposed construction of single storey rear and 2 storey front extension to dwelling and conversion of garage to provide enlarged dwelling house including attached annexe and associated works following demolition of existing front, rear and side extensions to 8, The Street.

There were no objections to the proposal.

6. Public spaces:

6.1 Trees and hedges

There were no outstanding issues not already discussed.

6.2 Highways

There are pot holes all along The Street which are very dangerous. A member of the public has circled them in spray paint to make them visible to road users. The potholes have been reported. Mr Tobin will continue to try and organise a village walk round with a highways engineer and Kay Mason-Billig. Councillors will email him with an issues.

7. County and District Councillor reports

Mr Fuller gave his report, summarised as follows:

The £200 grant funding for the Jubilee celebrations continues to be available.

Funding connected to Jubilee legacy is being used to completely upgrade the Wherryman's way which will mean that you can walk from Norwich to Yarmouth.

Mr Pitelen pointed out that what Brooke needs is actually a path from Brooke to Poringland so that children can safely walk or cycle to school. Also, the bus service is sporadic and unreliable.

Mr Fuller reported that 1st Bus are putting funds into purchasing new rolling stock. Mr Tobin advised that he had met with 1st Bus to discuss the service and to get any results, missed or late buses need to be logged so that they can see where things went wrong. Mr Fuller pointed out that the bus companies have to be profitable and cannot run at a loss.

charging point for electric cars. Details are not yet known.

Brooke Community Café have made a successful grant application to SNDC.

If the PC has a scheme they wish to fund through the CIL but have not yet received the funds, they are able to apply for a CIL loan.

The next Local Plan Consultation will take place around August time.

8. Finance:

8.1 Clerk's financial statement

The Clerk's financial statement had been circulated prior to the meeting and was accepted as a true representation of the current financial position of the Parish Council.

8.2 Cheques signed between meetings

The following cheques were signed between meetings having been previously authorised:

£100.00	Brooke Village Hall Café	Grant
£3935.94	Westcotec	Flashing speed sign

8.3 Cheques to be authorised

The following cheques were approved for signature:

£10.00	Brooke Methodist Church	Hall hire
£624.96	South Norfolk Council	Dog bin emptying
£860.00	M Carpenter	Ground works

8.4 Cheques to be authorised from the Village Hall account

The following cheque was authorised from the Village Hall account:

£161.94	D Harrison	Reimbursement for bike racks
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9. Parish Council administration:

9.1 Future meeting dates

The Annual Parish Meeting and the Annual Meeting of the Parish Council will both take place on 9th May starting at 7.00pm. The Clerk proposed the dates for the next 2 meetings of 20th June and 25th July 2022. All present were in agreement. The Clerk will advertise the dates and book the hall. The date published in the Parish magazine for the APM and AMPC is incorrect. Mr Spinks will put a notice on the Brooke PC Facebook noticeboard giving the correct details.

10. Correspondence:

An email was received from a member of the public complaining about the increase in the Parish Precept. Mr Tobin will compose a suitable response.

11. Open forum

Mr Tobin asked whether the flashing speed sign can now be installed. The Clerk confirmed that it is covered by the PC's insurance and is therefore ok to install.

12. Items for agenda of next meeting

- Asset of Community value
- Queens Jubilee
- Meres path
- Trees
- Benches
- Land registration
- Asset of Community Value
- Squash club
- Councillor vacancies

There being no further business, the meeting closed at 9.10pm